



MANUAL DE  
INSTRUCCIONES  
DEL PORTAL  
PARA PADRES


# Tabla de contenido


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- Sección B – Inscripción al Programa.....páginas 15-31
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# Solicitud de Membresía

Sección A

1. Inicie sesión en el portal para padres

[Home](#) [Memberships](#) [Registration](#) [Login Home](#) [BGCNW.com](#)



### NEW TO THE PORTAL?

Register for a new Household Account

CREATE ACCOUNT

Returning parents can LINK their old account using the button above. Use the same parent/guardian first name, last name and email address that your Club has on file, and your account will be linked.

If you are unsure of the information your Club has on file, or receive an error message, please contact the Club.

### ALREADY HAVE AN ACCOUNT?

Login below


View My Account

[Forgot Password?](#)

Para traducir el contenido:  
Desde Google Chrome, haga clic derecho en esta página y seleccione "Translate to English." Luego haga clic en los tres puntos verticales, seleccione "choose another language," seleccione su idioma y haga clic en "done."

2. Haga clic en la pestaña "Membresía" en la parte superior de su pantalla.

2




BOYS & GIRLS CLUB  
OF NORTHERN  
WESTCHESTER

Home Billing **Memberships** Registration Facility Visits Documents & Forms Update Your Profile FAQ Login Home BGCNW.com

BOYS & GIRLS CLUB  
OF NORTHERN  
WESTCHESTER

## HOUSEHOLD ACCOUNT DETAILS

Interested in translating to another language?  
Using Google Chrome, right-click on this page and select "Translate to English." Then click on the three vertical dots, select "choose another language," select your language and click "done."  
¿Le interesa traducir el contenido a otro idioma?  
Desde Google Chrome, haga clic derecho en esta página y seleccione "Translate to English." Luego haga clic en los tres puntos verticales, seleccione "choose another language," seleccione su idioma y haga clic en "done."



**My Details** ✎

Personal Email	Preferred Email	Do Not Update Other Household Addresses
sartis.bgc@gmail.com	Personal	false

**Wilfred (TEST-Do Not Delete) Jennings**

My Household

**Adele Jennings**

Birthdate : 2014-04-29

### Online Registration

To register a child for the first time or renew a child's membership, click the blue "Browse Membership" button below.

To sign up your child for a program at the Club, click the blue "Browse Program Registrations" button below.

Register Online

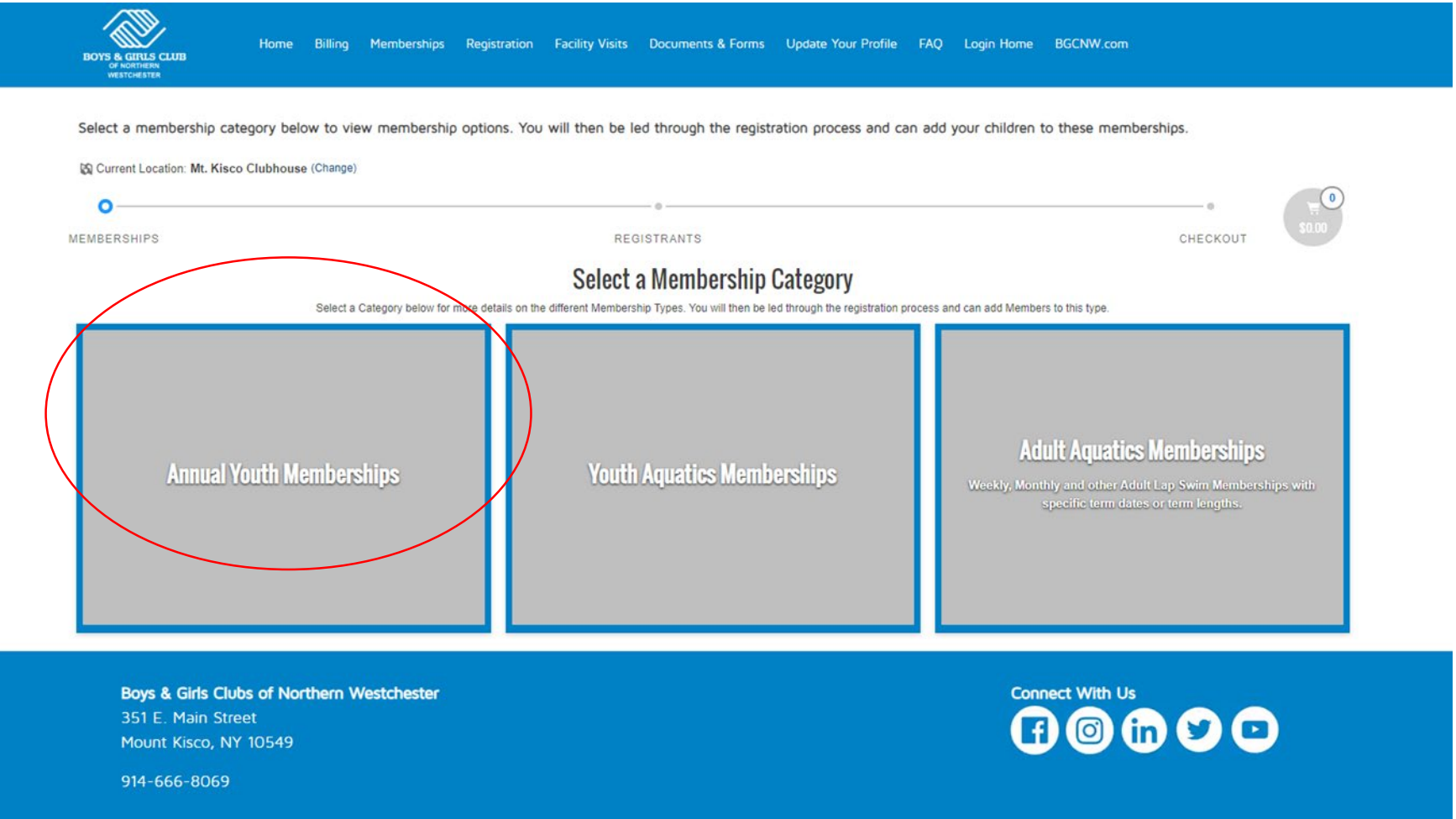
Browse Memberships

Browse Program Registrations

### Memberships & Registrations

Below you will see your child(ren)'s memberships and program registrations.

### 3. Seleccione "Membresía juvenil anual" en Seleccione una categoría de membresía.



The screenshot displays the website's navigation bar with links: Home, Billing, Memberships, Registration, Facility Visits, Documents & Forms, Update Your Profile, FAQ, Login Home, and BGCNW.com. Below the navigation bar, a message states: "Select a membership category below to view membership options. You will then be led through the registration process and can add your children to these memberships." A location selector shows "Current Location: Mt. Kisco Clubhouse (Change)". A progress bar indicates the current step is "MEMBERSHIPS", with "REGISTRANTS" and "CHECKOUT" following. A shopping cart icon shows "0" items for "\$0.00".


The main section is titled "Select a Membership Category" with the instruction: "Select a Category below for more details on the different Membership Types. You will then be led through the registration process and can add Members to this type." Three membership categories are listed:

- Annual Youth Memberships**: This option is circled in red, with a red arrow and the number "3" pointing to it.
- Youth Aquatics Memberships**
- Adult Aquatics Memberships**: Subtext reads "Weekly, Monthly and other Adult Lap Swim Memberships with specific term dates or term lengths."

The footer contains contact information for Boys & Girls Clubs of Northern Westchester: 351 E. Main Street, Mount Kisco, NY 10549, and phone number 914-666-8069. Social media links for Facebook, Instagram, LinkedIn, Twitter, and YouTube are also provided under the heading "Connect With Us".

4. Haga clic en "Seleccionar" junto al tipo de membresía para la cual inscribir a su hijo (cuidado de niños pequeños, club de diversión o programa para adolescentes).

# ANNUAL YOUTH MEMBERSHIPS

SELECT A MEMBERSHIP				
EARLY CHILD CARE 2023-2024	Member \$25.00 Member \$35.00	1 Preschoolers Ages 3-4 ( 3 - 5 )	Mt. Kisco Clubhouse	4  
FUN CLUB 23-24	Member \$25.00 Member \$35.00	1 Kindergarten - 5th Grade ( 4 - 11 )	Mt. Kisco Clubhouse	
TEEN PROGRAM 23-24	Member \$25.00 Member \$35.00	1 Grades 6 - 12 ( 12 - 18 )	Mt. Kisco Clubhouse	

5. Haga clic en "Seleccionar" para el miembro del hogar que desea inscribir.



[Home](#) [Memberships](#) [Registration](#) [Facility Visits](#) [Documents & Forms](#) [Update Your Profile](#) [FAQ](#)

Select a membership category below to view membership options. You will then be led through the registration process and can add your children to these memberships.

Current Location: [Mt. Kisco Clubhouse](#) ([Change](#))

MEMBERSHIPS

REGISTRANTS

CHECKOUT



[← Back](#)

FUN CLUB 2022-2023  
**Select Registrants**

REGISTRATION STEP 1/3

Ages: 4 - 13

0 / 4 CONTACTS SELECTED

[Next →](#)

Select contacts



AJ

Adele Jennings - 6

[Edit](#)

[Select](#)

BJ

Brian Jennings - 6

[Edit](#)

[Select](#)

WJ

Wilfred Jennings - 82

[Edit](#)

[Ineligible](#)

WJ

Willy (Test) Jennings - 7

[Edit](#)

[Select](#)



[Create a New Contact](#)



6. Una vez seleccionado, haga clic en "Siguiete".



[Home](#) [Memberships](#) [Registration](#) [Facility Visits](#) [Documents & Forms](#) [Update Your Profile](#) [FAQ](#)

Select a membership category below to view membership options. You will then be led through the registration process and can add your children to these memberships.

Current Location: [Mt. Kisco Clubhouse](#) (Change)

MEMBERSHIPS

REGISTRANTS

CHECKOUT

[← Back](#)

FUN CLUB 2022-2023  
**Select Registrants**

REGISTRATION STEP 1/3

Ages: 4 - 13

1 / 4 CONTACTS SELECTED

\$0.00

[Next →](#)

5

Select contacts

<div><div>AJ</div><div>Adele Jennings - 8</div><div><a href="#">Edit</a> <a href="#">Unselect</a></div></div>	<div><div>BJ</div><div>Brian Jennings - 6</div><div><a href="#">Edit</a> <a href="#">Select</a></div></div>	<div><div>WJ</div><div>Wilfred Jennings - 82</div><div><a href="#">Edit</a> <a href="#">Ineligible</a></div></div>	<div><div>WJ</div><div>Willy (Test) Jennings - 7</div><div><a href="#">Edit</a> <a href="#">Select</a></div></div>	<div><div></div><div>Create a New Contact</div></div>
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6

- 7a. Ahora debería estar en la ventana del cuestionario; Por favor conteste todas las preguntas en esta pantalla.
- 7b. Si desea solicitar ayuda financiera, asegúrese de marcar la casilla aquí.
- 7c. Haga clic en Siguiente".

Select a membership category below to view membership options. You will then be led through the registration process and can add your children to these memberships.

Current Location: Mt. Kisco Clubhouse (Change)

MEMBERSHIPS REGISTRANTS CHECKOUT \$0.00

←Back

FUN CLUB 2022-2023

Membership Questions

REGISTRATION STEP 2/3

Next →

ADELE JENNINGS

**ADDITIONAL GUARDIANS**

Additional Guardian 1 First Name

Additional Guardian 1 Last Name

Additional Guardian 1 Relationship

Additional Guardian 1 Mobile Phone

Additional Guardian 1 Alternate Phone

Additional Guardian 1 Email

**EMERGENCY CONTACT 1**

Emergency Contact 1 First Name\*

Emergency Contact 1 Last Name\*

Emergency Contact 1 Relationship\*

Emergency Contact 1 Mobile Phone\*

Assistance Programs\*

None

Childcare Assistance

Food Stamps/SNAP

**ALLERGIES (HOLD CTRL OR CMD (MAC) TO SELECT MULTIPLE ITEMS)**

Food Allergies

None

Dairy/Lactose

Eggs

Other Food Allergies

Environmental Allergies

None

Bee Stings

Dust

Other Environmental Allergies

Medicine Allergies

None

Child's Dentist Phone Number\*

I consent to emergency treatment of my child\*

**FINANCIAL ASSISTANCE APPLICATION**

If you apply for financial assistance, you will receive an email with additional information that must be completed to apply. Financial assistance applications will be processed after all documentation is received. You will pay after financial assistance is reviewed. Please complete only ONE application per household. If you have more than one child to register you may do so, but only indicate your need for financial aid on the first child's application.

Please select "Pay at Club" at checkout for your membership.

☐ Would you like to apply for financial assistance?

**HEALTH INSURANCE**

Insurance Carrier

Member / Policy Number

Group Number

**MILITARY**

☐ Does this child's family include a parent or guardian in the military?

**FINANCIAL ASSISTANCE APPLICATION**


If you apply for financial assistance, you will receive an email with additional information that must be completed to apply. Financial assistance applications will be processed after all documentation is received. You will pay after financial assistance is reviewed. Please complete only ONE application per household. If you have more than one child to register you may do so, but only indicate your need for financial aid on the first child's application.

Please select "Pay at Club" at checkout for your membership.

☒ Would you like to apply for financial assistance?

- 8a. Haga clic en el botón azul "Firmar" para cada renuncia, lea la renuncia por completo y luego haga clic en "Confirmar".
- 8b. Cuando haya leído y firmado todas las exenciones, haga clic en "Finalizar".

Select a membership category below to view membership options. You will then be led through the registration process and can add your children to these memberships.

 Current Location: **Mt. Kisco Clubhouse** [\(Change\)](#)

MEMBERSHIPS

REGISTRANTS

CHECKOUT



[←Back](#)

FUN CLUB 23-24  
**Sign Contracts**  
REGISTRATION STEP 3/3

[Finish!](#)

8b

CONTRACT NAME	CONTRACT STATUS	SIGNATURE	LAST MODIFIED	ATTACHMENT	COMPLETED ON	REQUIRED
Adele - Allergies and Disability Statement	Draft	<b>8a</b>  <a href="#">Sign</a>	9/19/2023 by Wilfred Jennings	N/A	N/A	Prior to Purchase
Adele - Care For Emergency	Draft	<a href="#">Sign</a>	9/19/2023 by Wilfred Jennings	N/A	N/A	Prior to Purchase
Adele - Liability Statement	Draft	<a href="#">Sign</a>	9/19/2023 by Wilfred Jennings	N/A	N/A	Prior to Purchase
Adele - Suspension & Dismissal Policy	Draft	<a href="#">Sign</a>	9/19/2023 by Wilfred Jennings	N/A	N/A	Prior to Purchase
Jennings, Wilfred Household - Payment Agreement	Draft	<a href="#">Sign</a>	9/19/2023 by Wilfred Jennings	N/A	N/A	Prior to Purchase

9a. Revisa tu información.

9b. Si tiene más miembros del hogar para agregar, haga clic en el botón "Volver a navegar".

9c. Si ha terminado con el registro de membresía para su hogar, haga clic en "Finalizar".

BOYS & GIRLS CLUB  
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WESTCHESTER

Home Memberships Registration Facility Visits Documents & Forms Update Your Profile FAQ

Select a membership category below to view membership options. You will then be led through the registration process and can add your children to these memberships.

Current Location: Mt. Kisco Clubhouse (Change)

MEMBERSHIPS REGISTRANTS CHECKOUT

9b

Back To Browse

Now that you have completed the registration steps, you can add more members to a different Membership Type in the same Transaction.

Summary

9c

Finish

Immediate Charges

ADELE JENNINGS - FUN CLUB 2022-2023

MEMBERSHIP

IMMEDIATE PAYABLES

GRAND TOTAL \$0.00

Enter Coupon Code

Apply Code

10. Ahora deberías estar en la página de pago. La inscripción para ser miembro es gratuita. El registro de membresía no le asegurará a su hijo un lugar en un programa del Club. Para registrar a su(s) hijo(s) en un programa del Club, haga clic en "Volver a mi cuenta".

✓ Payment Complete  
Transaction • T-005482

Hi Wilfred (TEST-Do Not Delete) Jennings, thank you for making transaction T-005482 from Community

RECEIPT

Email Receipt To sartis.bgc@gmail.com [Send](#) [View or Print Receipt](#)

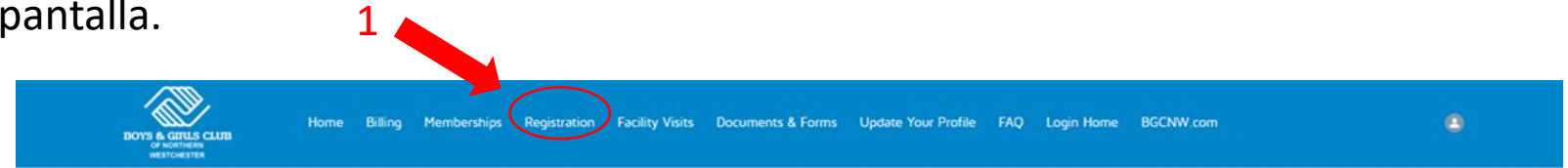
[Return to My Account](#) ← 10

# Registro del programa

Sección B

1. Una vez que haya completado la solicitud de membresía, regrese a la pantalla de inicio y haga clic en la pestaña "Registro" en la parte superior de su pantalla.

1



The screenshot shows the top navigation bar of the Boys & Girls Club of Northern Westchester website. The 'Registration' tab is highlighted with a red circle and a red arrow pointing to it from the number '1'.

**BOYS & GIRLS CLUB OF NORTHERN WESTCHESTER**


Home Billing Memberships **Registration** Facility Visits Documents & Forms Update Your Profile FAQ Login Home BGCNW.com

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**BOYS & GIRLS CLUB OF NORTHERN WESTCHESTER**

## HOUSEHOLD ACCOUNT DETAILS



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**My Details** ✎

Personal Email	Preferred Email	Do Not Update Other Household Addresses
sartis.bgc@gmail.com	Personal	false

**Wilfred (TEST-Do Not Delete) Jennings**

**My Household** 

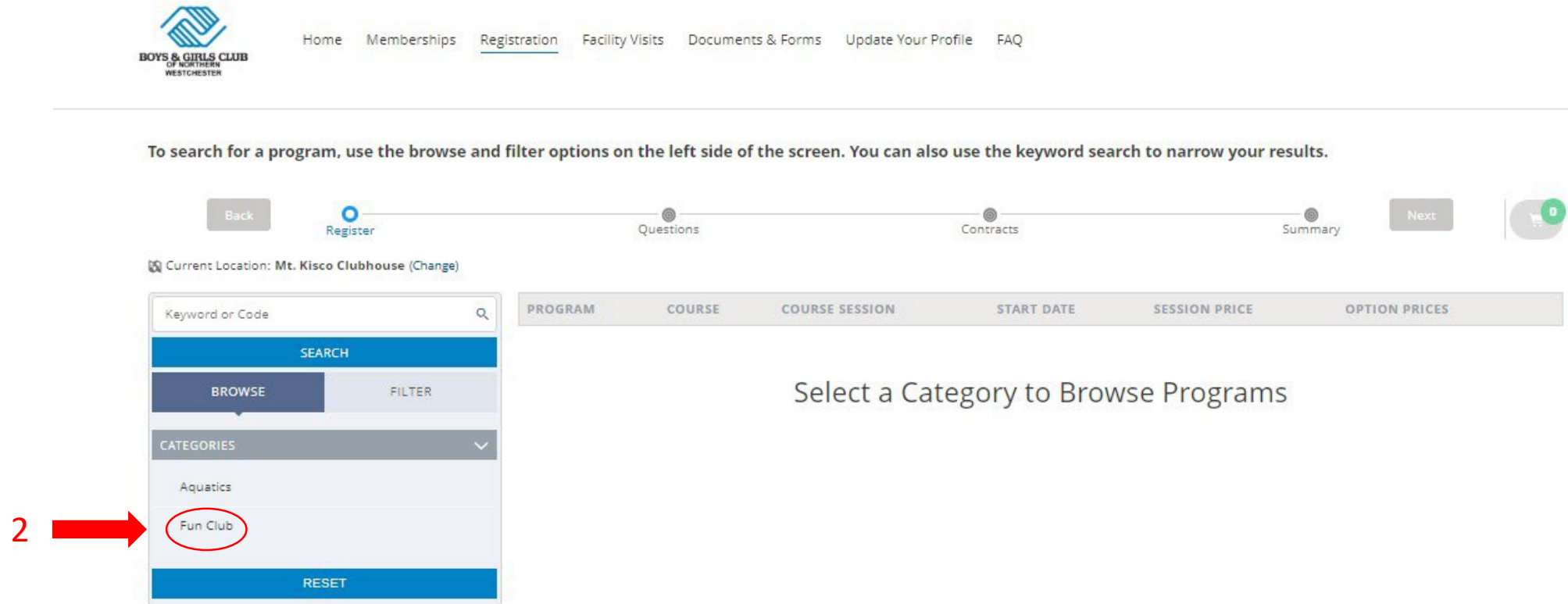
**Adele Jennings** 

Birthdate : 2014-04-29

Browse Memberships

Browse Program Registrations

2. Ahora debería estar en la página Programa. Selecciona "Fun Club" en la sección de categorías.



The screenshot shows the website interface for the Boys & Girls Club of Northern Westchester. At the top, there is a navigation bar with the logo and links: Home, Memberships, Registration (highlighted), Facility Visits, Documents & Forms, Update Your Profile, and FAQ. Below the navigation bar, a message states: "To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results." A progress bar indicates the current step is "Register", with other steps being "Back", "Questions", "Contracts", "Summary", and "Next". Below the progress bar, the current location is set to "Mt. Kisco Clubhouse" with a "(Change)" link. On the left side, there is a search and filter panel. It includes a "Keyword or Code" search bar, a "SEARCH" button, and tabs for "BROWSE" and "FILTER". Under the "BROWSE" tab, there is a "CATEGORIES" dropdown menu. The categories listed are "Aquatics" and "Fun Club", with "Fun Club" circled in red. A red arrow with the number "2" points to the "Fun Club" category. At the bottom of the panel is a "RESET" button. To the right of the panel, there is a table header with columns: PROGRAM, COURSE, COURSE SESSION, START DATE, SESSION PRICE, and OPTION PRICES. The text "Select a Category to Browse Programs" is displayed next to the table header.

BOYS & GIRLS CLUB  
OF NORTHERN  
WESTCHESTER

Home Memberships Registration Facility Visits Documents & Forms Update Your Profile FAQ

To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results.

Back Register Questions Contracts Summary Next

Current Location: Mt. Kisco Clubhouse (Change)

Keyword or Code

SEARCH

BROWSE FILTER

CATEGORIES

Aquatics

Fun Club


RESET

PROGRAM COURSE COURSE SESSION START DATE SESSION PRICE OPTION PRICES

Select a Category to Browse Programs



3. Para ver las ofertas por nivel de grado, seleccione "Fun Club" en la sección del programa.



[Home](#) [Memberships](#) [Registration](#) [Facility Visits](#) [Documents & Forms](#) [Update Your Profile](#) [FAQ](#)

To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results.

Back

Register

Questions

Contracts

Summary

Next

0

Current Location: Mt. Kisco Clubhouse (Change)

Keyword or Code

SEARCH

BROWSE

FILTER

CATEGORIES

Aquatics

Fun Club

PROGRAMS


Fun Club

RESET

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES
> Fun Club	1st Grade	After School (3 Days) - 5:30 Pick-Up - 1st Grade	None	Member \$1,985.00	Pricing Calculated Based on BS/AS selections
> Fun Club	1st Grade	After School (3 Days) - 6:30 Pick-Up - 1st Grade	None	Member \$2,985.00	Pricing Calculated Based on BS/AS selections
> Fun Club	1st Grade	After School (4 Days) - 5:30 Pick-Up - 1st Grade	None	Member \$2,535.00	Pricing Calculated Based on BS/AS selections
> Fun Club	1st Grade	After School (4 Days) - 6:30 Pick-Up - 1st Grade	None	Member \$3,935.00	Pricing Calculated Based on BS/AS selections
> Fun Club	1st Grade	After School (5 Days) - 5:30 Pick-Up - 1st Grade	None	Member \$3,285.00	Pricing Calculated Based on BS/AS selections
> Fun Club	1st Grade	After School (5 Days) - 6:30 Pick-Up - 1st Grade	None	Member \$4,905.00	Pricing Calculated Based on BS/AS selections

3

4. Seleccione el nivel de grado apropiado para su hijo.



[Home](#) [Memberships](#) [Registration](#) [Facility Visits](#) [Documents & Forms](#) [Update Your Profile](#) [FAQ](#)

To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results.

Back

Register

Questions

Contracts

Summary

Next

Current Location: Mt. Kisco Clubhouse (Change)

Keyword or Code

SEARCH

BROWSE

FILTER

CATEGORIES

Aquatics

Fun Club

PROGRAMS

Fun Club

COURSES

1st Grade

2nd Grade

3rd Grade

4th Grade

5th Grade

6th & 7th Grade

BEFORE School - Ages 5-11/Grades K - 5


Kindergarten

RESET

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES	
Fun Club	1st Grade	After School (3 Days) - 5:30 Pick-Up - 1st Grade	None	Member \$1,985.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	1st Grade	After School (3 Days) - 6:30 Pick-Up - 1st Grade	None	Member \$2,985.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	1st Grade	After School (4 Days) - 5:30 Pick-Up - 1st Grade	None	Member \$2,535.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	1st Grade	After School (4 Days) - 6:30 Pick-Up - 1st Grade	None	Member \$3,935.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	1st Grade	After School (5 Days) - 5:30 Pick-Up - 1st Grade	None	Member \$3,285.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	1st Grade	After School (5 Days) - 6:30 Pick-Up - 1st Grade	None	Member \$4,905.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	2nd Grade	After School (3 Days) - 5:30 Pick-Up - 2nd Grade	None	Member \$1,985.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	2nd Grade	After School (3 Days) - 6:30 Pick-Up - 2nd Grade	None	Member \$2,985.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	2nd Grade	After School (4 Days) - 5:30 Pick-Up - 2nd Grade	None	Member \$2,535.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	2nd Grade	After School (4 Days) - 6:30 Pick-Up - 2nd Grade	None	Member \$3,935.00	Pricing Calculated Based on BS/AS selections	OPTIONS
Fun Club	2nd Grade	After School (5 Days) - 5:30 Pick-Up - 2nd Grade	None	Member \$3,285.00	Pricing Calculated Based on BS/AS selections	OPTIONS

4

5. Seleccione la opción de curso que desee. \*\*\*Tenga en cuenta que **el precio de la sesión es el total de septiembre a junio. Sus pagos se dividirán en cuotas mensuales.**



HomeMembershipsRegistrationFacility VisitsDocuments & FormsUpdate Your ProfileFAQ

To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results.

BackRegisterQuestionsContractsSummaryNext

Current Location: Mt. Kisco Clubhouse (Change)

Keyword or Code

SEARCH

BROWSEFILTER

CATEGORIES

Aquatics

Fun Club

PROGRAMS

Fun Club

COURSES

1st Grade

2nd Grade

3rd Grade

4th Grade

5th Grade

6th & 7th Grade

BEFORE School - Ages 5-11/Grades K - 5

Kindergarten

RESET

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES
> Fun Club	3rd Grade	After School (3 Days) - 5:30 Pick-Up - 3rd Grade	None	Member \$1,985.00	Pricing Calculated Based on BS/GS selections
> Fun Club	3rd Grade	After School (3 Days) - 6:30 Pick-Up - 3rd Grade	None	Member \$2,985.00	Pricing Calculated Based on BS/GS selections
> Fun Club	3rd Grade	After School (4 Days) - 5:30 Pick-Up - 3rd Grade	None	Member \$2,535.00	Pricing Calculated Based on BS/GS selections
> Fun Club	3rd Grade	After School (4 Days) - 6:30 Pick-Up - 3rd Grade	None	Member \$3,935.00	Pricing Calculated Based on BS/GS selections
> Fun Club	3rd Grade	After School (5 Days) - 5:30 Pick-Up - 3rd Grade	None	Member \$3,285.00	Pricing Calculated Based on BS/GS selections
> Fun Club	3rd Grade	After School (5 Days) - 6:30 Pick-Up - 3rd Grade	None	Member \$4,905.00	Pricing Calculated Based on BS/GS selections

5

el precio de la sesión

6. Debe hacer clic en "Inscribir" para registrar a su hijo para cada día disponible en la sesión que elija. \*\*\**Tenga en cuenta el número de plazas restantes para cada día de inscripción.*

COURSES

1st Grade

2nd Grade

3rd Grade

4th Grade

5th Grade

6th & 7th Grade

BEFORE School - Ages 5-11/Grades K - 5

Kindergarten

RESET

Fun Club 3rd Grade After School (5 Days) - 6:30 Pick-Up - 3rd Grade None Member \$4,905.00 Pricing Calculated Based on BS/AS selections

OPTIONS

You can enroll in up to 5 options for 3rd Grade - After School (5 Days) - 6:30 Pick-Up - 3rd Grade

FUN CLUB

We provide a safe, enjoyable, and educational place for children grades K-7 School program provides homework help, a nutritious hot meal (prepared by physical activity, as well as mentoring and guidance, to hundreds of children at or near the poverty level and attend at little or no cost. After School Activities include

Book Buddies: For children identified as needing extra support, a one-to-one reading program for ages 7-9 via Skype to help youth with reading comprehension.

Power Hour Homework Power Hour helps Club members ages 5-12 achieve academic success by providing homework help, tutoring and high-yield learning activities, and by encouraging members to become self-directed learners.

Project Learn High Yield Learning Activities, High Yield Learning Activities, for Club members ages 5-12, reinforces and enhances

more information

1. AFTER SCHOOL - MONDAY (3)

Ongoing Enrollment

17 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

2. AFTER SCHOOL - TUESDAY (3)

Ongoing Enrollment

17 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

3. AFTER SCHOOL - WEDNESDAY (3)

Ongoing Enrollment

17 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

4. AFTER SCHOOL - THURSDAY (3)

Ongoing Enrollment

17 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

5. AFTER SCHOOL - FRIDAY (3)

Ongoing Enrollment

17 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

el número de plazas

6

7. Seleccione el miembro del hogar que desea inscribir en la sesión del curso seleccionado. Clic en “Guardar”.

BOYS & GIRLS CLUB  
OF NORTHERN  
WESTCHESTER

To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results.

Back Register Questions Contracts Summary Next

Current Location: Mt. Kisco Clubhouse (Change)

Keyword or Co

BROWSE 1 / 4 CONTACTS SELECTED

Select contacts

AJ Adele Jennings - 8

BJ Brian Jennings - 6

WJ Wilfred Jennings - 82

WJ Willy (Test) Jennings - 7

Create a New Contact

Edit Unselect Edit Ineligible Edit Ineligible Edit Ineligible

Create a New Contact Save

7

RESET

1st Grade

2nd Grade

3rd Grade

4th Grade

5th Grade

6th & 7th Grade

BEFORE School - Ages 5-11/Grades K - 5

Kindergarten

more information



8. Repita las instrucciones 6 y 7 para cada día disponible de inscripción en la sesión del curso que haya elegido.

COURSES

1st Grade

2nd Grade

3rd Grade

4th Grade

5th Grade

6th & 7th Grade

BEFORE School - Ages 5-11/Grades K - 5

Kindergarten

RESET

Fun Club

3rd Grade

After School (5 Days) - 6:30 Pick-Up - 3rd Grade

None

Member \$4,905.00

Pricing Calculated Based on BS/AS selections

OPTIONS

You can enroll in up to 5 options for 3rd Grade - After School (5 Days) - 6:30 Pick-Up - 3rd Grade

FUN CLUB

We provide a safe, enjoyable, and educational place for children grades K-7 School program provides homework help, a nutritious hot meal (prepared b physical activity, as well as mentoring and guidance, to hundreds of children at or near the poverty level and attend at little or no cost. After School Activities include

**Book Buddies:** For children identified as needing extra support, a one to one reading program for ages 7-9 via Skype to help youth with reading comprehension.

**Power Hour Homework** Power Hour helps Club members ages 5-12 achieve academic success by providing homework help, tutoring and high-yield learning activities, and by encouraging members to become self-directed learners.

**Project Learn High Yield Learning Activities,** High Yield Learning Activities, for Club members ages 5- 12, reinforces and enhances

more information

1. AFTER SCHOOL - MONDAY (3)

Ongoing Enrollment

16 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

2. AFTER SCHOOL - TUESDAY (3)

Ongoing Enrollment

17 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

3. AFTER SCHOOL - WEDNESDAY (3)

Ongoing Enrollment

17 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

4. AFTER SCHOOL - THURSDAY (3)

Ongoing Enrollment

17 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

5. AFTER SCHOOL - FRIDAY (3)

Ongoing Enrollment

17 spots remaining

Ages to

Location: Mt. Kisco Clubhouse

Pricing Calculated Based on BS/AS selections

ENROLL

8

## 9. Revise sus selecciones, haga clic en "Siguiente".



[Home](#) [Memberships](#) [Registration](#) [Facility Visits](#) [Documents & Forms](#) [Update Your Profile](#) [FAQ](#)

To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results.

[Back](#)

✓  
Register

✓  
Questions

✓  
Contracts

○  
Summary

[Next](#)

1  
\$35.00

6:46

### Summary

Total Registrations: 1

\$35.00  
[Details](#)

Item 1 - Enrollment

Fun Club - 3rd Grade

Registration

Reg-00020

Type

Enrollment

Attendee

Adele Jennings

Start/End Date

Jul 25, 2022 /

Program

Fun Club

Course

3rd Grade

Enrolled Course Options

Course Option Name	Start/End Date	Duration	
1. After School - Monday (3)	/	/	×
2. After School - Tuesday (3)	/	/	×
3. After School - Wednesday (3)	/	/	×
4. After School - Thursday (3)	/	/	×
5. After School - Friday (3)	/	/	×

9



Next

10. Ahora debería estar en la página de pago. Verá un monto "Adeudado ahora" que refleja las tarifas administrativas asociadas con el registro y un monto "Adeudado en el futuro" que refleja el costo mensual asociado con la sesión del curso en el que inscribió a su hijo. Si eligió "Contabilizar saldo en el hogar" durante la solicitud de membresía, también verá esta cantidad en el área "A pagar ahora". Si tiene más miembros del hogar para registrarse en el programa, elija "Pagar en el Club/Organizar más tarde en el Club", regrese a la página de inicio y continúe con los registros de su hogar.

1

DUE NOW - DEFAULT

ACTION REQUIRED

?

This section has the amounts that are payable today for your purchase. The Make Payment button will allow you to enter your payment information or you can select from any active Stored Accounts that are available for your household.

Purchase Adele Jennings - After School (5 Days) - 6:30 Pick-Up - 3rd Grade

\$35.00

Balance Total:

\$35.00

Make Payment

Pay at Club

TOTAL DUE NOW

\$35.00

2

FUTURE DUE - DEFAULT

ACTION REQUIRED

?

The amounts in this section comprise the amount of your purchase that will be due at a later time. Using the Setup Payment Method button, you can create a new Stored Account to be used when these are due or you can select from a list of active Stored Accounts that have been previously been created by members of your household.

Purchase Adele Jennings - After School (5 Days) - 6:30 Pick-Up - 3rd Grade

Sep '22 - Jun '23 \$487.00

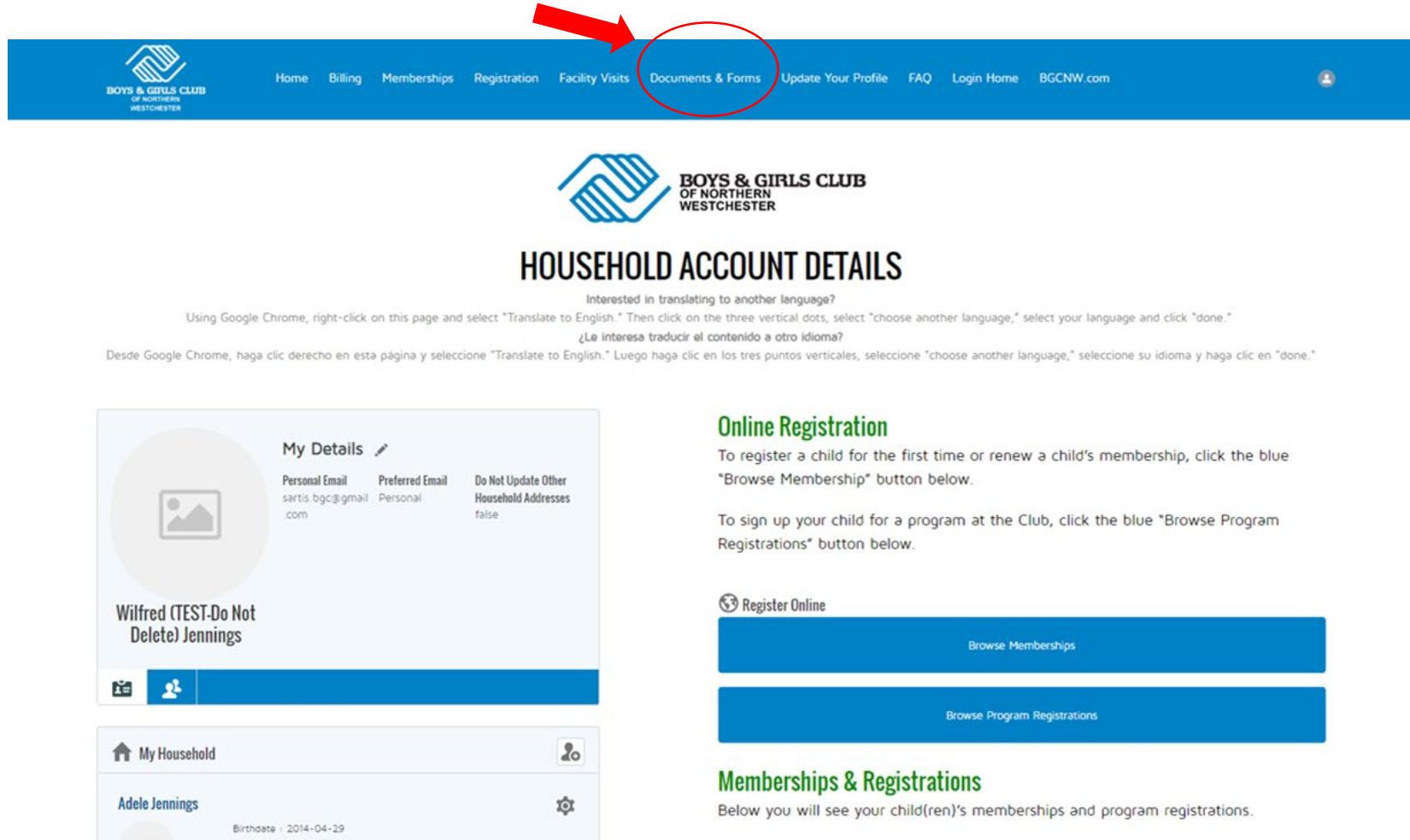
Pay Future Due

Setup Payment Method

Arrange Later at Club



11. Una vez que haya completado toda la información de registro y elegido su método de pago, regrese a la pantalla de inicio y haga clic en "Documentos y formularios".



The screenshot shows the website's navigation bar with the following links: Home, Billing, Memberships, Registration, Facility Visits, Documents & Forms, Update Your Profile, FAQ, Login Home, and BGCNW.com. A red arrow points to the 'Documents & Forms' link, which is also circled in red. Below the navigation bar is the Boys & Girls Club of Northern Westchester logo and the title 'HOUSEHOLD ACCOUNT DETAILS'. The page includes a translation notice and a 'My Details' section for Wilfred (TEST-Do Not Delete) Jennings, showing personal email, preferred email, and a 'Do Not Update Other Household Addresses' checkbox. Below this is a 'My Household' section for Adele Jennings, showing her birthdate as 2014-04-29. On the right side, there is an 'Online Registration' section with instructions and two blue buttons: 'Browse Memberships' and 'Browse Program Registrations'. At the bottom right, there is a 'Memberships & Registrations' section with a note about viewing child(ren)'s memberships and program registrations.

BOYS & GIRLS CLUB OF NORTHERN WESTCHESTER

Home Billing Memberships Registration Facility Visits Documents & Forms Update Your Profile FAQ Login Home BGCNW.com

BOYS & GIRLS CLUB OF NORTHERN WESTCHESTER

## HOUSEHOLD ACCOUNT DETAILS

Interested in translating to another language?  
Using Google Chrome, right-click on this page and select "Translate to English." Then click on the three vertical dots, select "choose another language," select your language and click "done."  
¿Le interesa traducir el contenido a otro idioma?  
Desde Google Chrome, haga clic derecho en esta página y seleccione "Translate to English." Luego haga clic en los tres puntos verticales, seleccione "choose another language," seleccione su idioma y haga clic en "done."

**My Details** ✎

Personal Email	Preferred Email	Do Not Update Other Household Addresses
sartis.bgc@gmail.com	Personal	false

Wilfred (TEST-Do Not Delete) Jennings

**My Household**

Adele Jennings

Birthdate : 2014-04-29

**Online Registration**

To register a child for the first time or renew a child's membership, click the blue "Browse Membership" button below.

To sign up your child for a program at the Club, click the blue "Browse Program Registrations" button below.

Register Online


Browse Memberships

Browse Program Registrations

**Memberships & Registrations**

Below you will see your child(ren)'s memberships and program registrations.

12. Aquí encontrará todos los documentos pendientes que deben completarse y devolverse al Club para finalizar la inscripción de su hijo.


 Forms Requiring Action

Review the list below for forms requiring action.

<<<>>>

Displaying Page No: 2/2

INCOMPLETE	Adele Jennings	CONSENT FORMS, EMERGENCY PLAN & HEALTH PLAN PACKET Fun Club 2022-2023 ACTIVATED: Jul 25, 2022 DUE: Jul 25, 2022	Fill Out Form
INCOMPLETE	Willy (Test) Jennings	Financial Assistance Application ACTIVATED: Jul 25, 2022 DUE: Jul 25, 2022	Fill Out Form

 Forms in Review

The following forms are in process with our organization. No Action from you is required.

STAFF REVIEW	Brian Jennings	Financial Assistance Application ACTIVATED: Jun 29, 2022 DUE: Jun 29, 2022
STAFF REVIEW	Willy (Test) Jennings	Financial Assistance Application ACTIVATED: Jun 29, 2022 DUE: Jun 29, 2022

13. Haga clic en "Llenar formulario" para continuar.

Forms Requiring Action

Review the list below for forms requiring action.

<< < > >>

Displaying Page No: 2/2

INCOMPLETE	Adele Jennings	CONSENT FORMS, EMERGENCY PLAN & HEALTH PLAN PACKET Fun Club 2022-2023 ACTIVATED: Jul 25, 2022 DUE: Jul 25, 2022	Fill Out Form
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STAFF REVIEW	Willy (Test) Jennings	Financial Assistance Application ACTIVATED: Jun 29, 2022 DUE: Jun 29, 2022

13a. Haga clic en la casilla para verificar que comprende que debe completar todos los formularios necesarios.

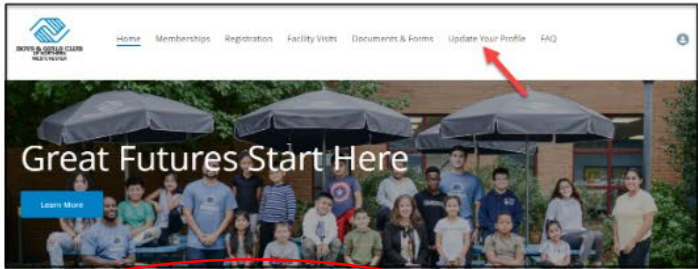
13b. Haga clic en cada nombre de archivo para descargar.

13c. Si necesita más tiempo para completar los formularios, haga clic en "Guardar borrador". De lo contrario, una vez que haya descargado y completado todos los formularios, haga clic en "Enviar".

Custom Question Viewer

each child:

1. Download the forms by clicking the links provided below.
2. Complete all necessary information
3. Upload the form on the Parent Portal by going to the Update Your Profile tab.
4. Select "CONSENT FORMS, EMERGENCY PLAN & HEALTH PLAN PACKET" then click "File Upload" to upload files.
5. Be sure to do this for each child unless otherwise specified.



13b

13a

13c

CANCEL SAVE DRAFT SUBMIT

ACTIVATED: Jun 29, 2022

14. Una vez que haya completado todos los formularios, regrese a la pantalla de inicio y seleccione "Actualizar su perfil" en la parte superior de su pantalla.

The screenshot shows the website's navigation bar with a red arrow pointing to the "Update Your Profile" link. Below the navigation bar is the logo for the Boys & Girls Club of Northern Westchester. The main heading is "HOUSEHOLD ACCOUNT DETAILS". There are instructions for translating the page using Google Chrome. The left sidebar contains a "My Details" section with a profile picture placeholder, the name "Wilfred (TEST-Do Not Delete) Jennings", and fields for "Personal Email", "Preferred Email", and "Do Not Update Other Household Addresses". Below this is a "My Household" section with a list of household members, including "Adele Jennings" with a birthdate of "2014-04-29". The right sidebar has a section titled "Online Registration" with instructions on how to register a child or sign up for a program. Below this are two blue buttons: "Browse Memberships" and "Browse Program Registrations". At the bottom of the right sidebar is a section titled "Memberships & Registrations" with a note that the user will see their child(ren)'s memberships and program registrations.

BOYS & GIRLS CLUB OF NORTHERN WESTCHESTER

Home Billing Memberships Registration Facility Visits Documents & Forms **Update Your Profile** FAQ Login Home BGCNW.com

BOYS & GIRLS CLUB OF NORTHERN WESTCHESTER

## HOUSEHOLD ACCOUNT DETAILS

Interested in translating to another language?  
Using Google Chrome, right-click on this page and select "Translate to English." Then click on the three vertical dots, select "choose another language," select your language and click "done."  
¿Le interesa traducir el contenido a otro idioma?  
Desde Google Chrome, haga clic derecho en esta página y seleccione "Translate to English." Luego haga clic en los tres puntos verticales, seleccione "choose another language," seleccione su idioma y haga clic en "done."

**My Details** ✎

Personal Email	Preferred Email	Do Not Update Other Household Addresses
sartis.bgc@gmail.com	Personal	false

Wilfred (TEST-Do Not Delete) Jennings

My Household

Adele Jennings

Birthdate : 2014-04-29

### Online Registration

To register a child for the first time or renew a child's membership, click the blue "Browse Membership" button below.

To sign up your child for a program at the Club, click the blue "Browse Program Registrations" button below.

Register Online

Browse Memberships

Browse Program Registrations

### Memberships & Registrations

Below you will see your child(ren)'s memberships and program registrations.

15. De la lista desplegable en "Seleccione el formulario para actualizar", elija "FORMULARIOS DE CONSENTIMIENTO, PLAN DE EMERGENCIA Y PAQUETE DEL PLAN DE SALUD".



To update your profile or information for your child, select the appropriate form from the list below.

Please use the dropdowns below to select your household member and which form you would like to update. You will then be given a chance to update the information stored for them!

If you would like to update multiple forms, you can click 'Finish' after saving a form and start again.

\* Select Household Member

Adele

\* Select Form to Update

Additional Parents/Guardians

Next



**Boys & Girls Clubs of Northern Westchester**  
351 E. Main Street  
Mount Kisco, NY 10549  
  
914-666-8069  
**e-News Sign Up**



16a. Haga clic en "Cargar archivo" en la esquina superior izquierda del cuadro de diálogo.

16b. Haga clic en "Cargar archivo" para cargar sus documentos completos en el portal. **\*\*\*Tenga en cuenta que utilizará los mismos pasos para cargar CUALQUIER documento requerido, incluida la asistencia financiera.**



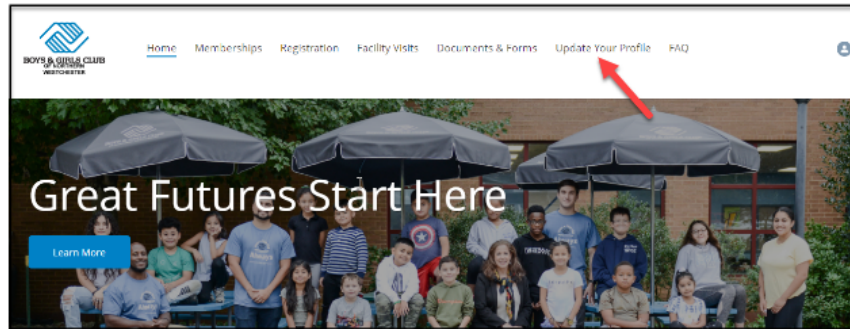
[Home](#) [Memberships](#) [Registration](#) [Facility Visits](#) [Documents & Forms](#) [Update Your Profile](#) [FAQ](#)

To update your profile or information for your child, select the appropriate form from the list below.

[Custom Questions](#) [File Upload](#)

Each of these forms are required to finalize your membership. A form is required for each child.

1. Download the forms by clicking the links provided below.
2. Complete all necessary information
3. Upload the form on the Parent Portal by going to the Update Your Profile tab.
4. Select "CONSENT FORMS, EMERGENCY PLAN & HEALTH PLAN PACKET" then click "File Upload" to upload files.
5. Be sure to do this for each child unless otherwise specified.



FORMS: (Click on each file name to download)

#### ENGLISH FORMS

1. Medical Consent Form
2. Individual Allergy and Anaphylaxis Emergency Plan
3. Individual Health Care Plan
4. Food Program Eligibility Form

#### SPANISH FORMS

1. Formulario de Consentimiento para Medicamentos
2. Plan de Emergencia Individual para Alergias y Anafilaxia
3. Plan Individual de Atención Médica
4. Formulario de Elegibilidad de Alimentos

0 file(s) have been uploaded.

Attach File

[Upload Files](#) Or drop files

# Solicitud de asistencia financiera

Sección C



1. Ahora que ha completado la solicitud de membresía, regrese a la pantalla de inicio y haga clic en "Documentos y formularios".

The screenshot shows the website's navigation bar with a red arrow pointing to the "Documents & Forms" link, which is circled in red. Below the navigation bar is the Boys & Girls Club of Northern Westchester logo and the title "HOUSEHOLD ACCOUNT DETAILS".

Interested in translating to another language?  
Using Google Chrome, right-click on this page and select "Translate to English." Then click on the three vertical dots, select "choose another language," select your language and click "done."  
¿Le interesa traducir el contenido a otro idioma?  
Desde Google Chrome, haga clic derecho en esta página y seleccione "Translate to English." Luego haga clic en los tres puntos verticales, seleccione "choose another language," seleccione su idioma y haga clic en "done."

**My Details** ✎

	<b>Personal Email</b> sartis.bgc@gmail.com	<b>Preferred Email</b> Personal	<b>Do Not Update Other Household Addresses</b> false
--	---	------------------------------------	---

**Wilfred (TEST-Do Not Delete) Jennings**

**My Household**

**Adele Jennings**  
Birthdate : 2014-04-29  
Grade : Grade 3

**Online Registration**  
To register a child for the first time or renew a child's membership, click the blue "Browse Membership" button below.  
To sign up your child for a program at the Club, click the blue "Browse Program Registrations" button below.

**Register Online**

**Browse Memberships**

**Browse Program Registrations**

**Memberships & Registrations**  
Below you will see your child(ren)'s memberships and program registrations.

2. Aquí encontrará la Solicitud de asistencia financiera y todos los documentos pendientes que deben completarse y devolverse al Club para finalizar la inscripción de su hijo. Haga clic en "Llenar formulario" para continuar. **\*\*\*Tenga en cuenta que solo necesita completar UNA solicitud de asistencia financiera por hogar.**

Forms Requiring Action  
Review the list below for forms requiring action.

<<<>>>

Displaying Page No: 2/2

INCOMPLETE	Adele Jennings	CONSENT FORMS, EMERGENCY PLAN & HEALTH PLAN PACKET Fun Club 2022-2023 ACTIVATED: Jul 25, 2022 DUE: Jul 25, 2022	Fill Out Form
INCOMPLETE	Willy (Test) Jennings	Financial Assistance Application ACTIVATED: Jul 25, 2022 DUE: Jul 25, 2022	Fill Out Form

Forms in Review  
The following forms are in process with our organization. No Action from you is required.

STAFF REVIEW	Brian Jennings	Financial Assistance Application ACTIVATED: Jun 29, 2022 DUE: Jun 29, 2022
STAFF REVIEW	Willy (Test) Jennings	Financial Assistance Application ACTIVATED: Jun 29, 2022 DUE: Jun 29, 2022

3. Complete el Cuestionario. Si necesita más tiempo para completar la solicitud, haga clic en "Guardar borrador", de lo contrario, haga clic en "Enviar". Recibirá un correo electrónico detallando cualquier información adicional que deberá proporcionar para que su solicitud sea procesada. Una vez que se hayan presentado todos los documentos requeridos y se haya revisado la solicitud, recibirá una notificación.

Custom Question Viewer

Brian Jennings

Financial Assistance Application

Custom Questions

FINANCIAL ASSISTANCE QUESTIONS (HOLD CTRL OR CMD (MAC) TO SELECT MULTIPLE ITEMS)

Please complete only ONE financial aid application per household. If you need to register more than one child you may do so but only indicate the need for financial assistance for the first child's application.

Household Composition

Grandparents

Other Relative

Number of Adults in the Household

2.00

Number of Youth in the Household

3.00

Household Income Range

\$45,001 - 50,000

Other Income Sources

Filed Income Tax Return for 2021\*

Yes

How did you file your taxes?\*

Married - filed joint return

Parent 1 Employer\*

BGCA

Parent 1 Gross Monthly Salary\*

3500.00

Parent 1 - Years Worked at Current Employer\*

55

Parent 1 - Employment Status\*

Employed/ Self Employed

Parent 1 - Occupation\*

Parent 2 - Employment Status\*

Employed/ Self Employed

Parent 2 - Occupation\*

Library Assistant

Do you rent or own your home?\*

Yes

What is your monthly housing payment?\*

1400.00

Do you lease, finance or own a vehicle?\*

Yes

What is your monthly vehicle payment?\*

100.00

What are your total monthly expenses including phone, cable, utilities, insurance, groceries, etc?\*

CANCEL

SAVE DRAFT

SUBMIT

History

Form history: see details for completed forms

4. Para completar su registro y cargar los documentos requeridos directamente en el portal, regrese a la pantalla de inicio y seleccione "Actualizar su perfil" en la parte superior de su pantalla.

The screenshot shows the website's navigation bar with the following links: Home, Billing, Memberships, Registration, Facility Visits, Documents & Forms, **Update Your Profile** (highlighted with a red circle and a red arrow), FAQ, Login Home, and BGCNW.com. Below the navigation bar is the Boys & Girls Club of Northern Westchester logo and the heading "HOUSEHOLD ACCOUNT DETAILS".

Below the heading, there is a language selection notice in English and Spanish. The main content area is divided into two columns. The left column contains a "My Details" section with a profile picture placeholder, the name "Wilfred (TEST-Do Not Delete) Jennings", and a table of account information:

Personal Email	Preferred Email	Do Not Update Other Household Addresses
sartis.bgc@gmail.com	Personal	false

Below this is a "My Household" section listing "Adele Jennings" with a birthdate of "2014-04-29". The right column contains an "Online Registration" section with instructions on how to register a child or sign up for a program. Below this are two blue buttons: "Browse Memberships" and "Browse Program Registrations". At the bottom of the right column is a "Memberships & Registrations" section with the text "Below you will see your child(ren)'s memberships and program registrations."

5. De la lista desplegable bajo "Seleccione el formulario para actualizar", elija "FORMULARIOS DE CONSENTIMIENTO, PLAN DE EMERGENCIA Y PAQUETE DEL PLAN DE SALUD".



To update your profile or information for your child, select the appropriate form from the list below.

Please use the dropdowns below to select your household member and which form you would like to update. You will then be given a chance to update the information stored for them!

If you would like to update multiple forms, you can click 'Finish' after saving a form and start again.

\* Select Household Member

Adele

\* Select Form to Update

Additional Parents/Guardians

Next

**Boys & Girls Clubs of Northern Westchester**  
351 E. Main Street  
Mount Kisco, NY 10549  
  
914-666-8069  
**e-News Sign Up**



- 6a. Haga clic en "Cargar archivo" en la esquina superior izquierda del cuadro de diálogo.
- 6b. Descargue y complete todos los formularios requeridos.
- 6c. Haga clic en "Cargar archivo" para cargar sus documentos completos en el portal.



[Home](#) [Memberships](#) [Registration](#) [Facility Visits](#) [Documents & Forms](#) [Update Your Profile](#) [FAQ](#)

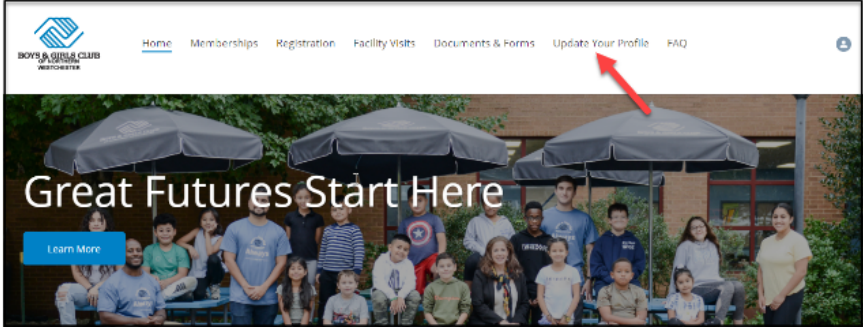
6a

To update your profile or information for your child, select the appropriate form from the list below.

Custom Questions [File Upload](#)

Each of these forms are required to finalize your membership. A form is required for each child.

1. Download the forms by clicking the links provided below.
2. Complete all necessary information
3. Upload the form on the Parent Portal by going to the Update Your Profile tab.
4. Select "CONSENT FORMS, EMERGENCY PLAN & HEALTH PLAN PACKET" then click "File Upload" to upload files.
5. Be sure to do this for each child unless otherwise specified.



FORMS: (Click on each file name to download)

**ENGLISH FORMS**

1. Medical Consent Form
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**SPANISH FORMS**

1. Formulario de Consentimiento para Medicamentos
2. Plan de Emergencia Individual para Alergias y Anafilaxia
3. Plan Individual de Atencion Medica
4. Formulario de Elegibilidad de Alimentos

0 file(s) have been uploaded.

Attach File

[Upload Files](#) Or drop files

6c

6b



Si desea obtener más información sobre nuestros programas, necesita asistencia adicional o tiene preguntas sobre el estado de una solicitud, comuníquese con Pablo Malaver a [pmalaver@bgcnw.com](mailto:pmalaver@bgcnw.com) o al 914-666-8069.

351 Main Street  
Mount Kisco, NY 10549



[www.bgcnw.com](http://www.bgcnw.com)  
914-666-8069